



### **COLLEGE APPLICATION CHECKLIST FOR SENIORS**

- FINALIZE COLLEGE LIST**
- MAKE CONTACT WITH REGIONAL ADMISSIONS REP**
- APPLICATION COMPLETED** (common/school/coalition)
- MAIN AND SUPPLEMENTAL ESSAY REVIEWED/COMPLETED**
- PAYMENT** (check/credit card)
- ACTIVITY SHEET** (if necessary)
- SEND SAT/ACT SCORES** (the student should send these directly from CollegeBoard and ACT)
- REQUEST TEACHER RECOMMENDATIONS THROUGH NAVIANCE** (tell them application deadlines; remember to include thank you note)
- TRANSCRIPT APPROVAL AND RELEASE OF RECORDS FORMS** (one per school; available online or in the Counseling Center and to be returned, completed and signed to the Counseling Center)
- MATERIALS SUBMITTED 10 SCHOOL DAYS PRIOR TO DUE DATES**
- ATHLETES MUST BE REGISTERED WITH NCAA**
- RESEARCH FINANCIAL AID AND SCHOLARSHIPS** (Naviance and Counseling website)