CONTINUING EDUCATION REGISTRATION AND INFORMATION

You can register by mail or in-person!
VISIT OUR WEBSITE— www.gardencity.k12.ny.us (LOOK UNDER DISTRICT OFFICES)
Mail registration starts prior to in-person registration.
Therefore, it is usually best to register by mail as soon as you receive this brochure.
You can register by mail anytime during the term.

| BY MAIL: STARTS IMMEDIATELY and continues throughout the term. |
| No confirmations will be sent. |
| You will be notified only if a course is oversubscribed or canceled. |
| Note: We cannot be responsible for delayed or lost mail. |

IN-PERSON STARTS Monday, February 24th and thereafter.
Checks only; NO CASH - Monday-Friday, 8 AM - 3 PM,
Administration Building, 56 Cathedral Avenue, Garden City, NY 11530

Only MAIL registrations postmarked by the U. S. Postal Service will be accepted before the first day of in-person registration. DO NOT bring, drop off, or hand-deliver any registration prior to the first day of in-person registration. Any registration which is not postmarked by the U. S. Postal Service and which reaches this office prior to the first day of in-person registration will be mailed back to the registrant via USPS.

PRIORITY - Registrations will be processed in order of their receipt. Residents and employees of Garden City UFSD have priority over non-residents for the first week of mail registrations.

SENIOR CITIZEN DISCOUNT - Residents of Garden City UFSD, 65 and older, will be entitled to a discount when registering for certain classes with a registration fee over $35 or more. This discount will be shown on the page by the class. The discount will NOT apply to courses with limited class size, trips or computer classes, if fee is payable to outside agency, or courses otherwise indicated.

NON-RESIDENT FEE - starts at $5 per course, for persons residing outside Garden City UFSD.
Exceptions: Employees of the school district, one session courses, bus trips, or as otherwise indicated.

CLASS SIZE - TRIP COST - Some classes have limited size. Class are self-sustaining. Trip costs, dates, and itineraries are subject to change.

REFUNDS - NO REFUNDS except as follows: minus a $5 processing fee when a written request is received FIVE DAYS PRIOR to the first session.
The full registration fee will be refunded ONLY when a class is canceled.
No refunds on bus trips, unless trip is canceled. Classes will not be pro-rated.

INSURANCE - Accidents occurring during Continuing Education programs are NOT covered under GCUFSD insurance. Any expenses incurred because of an accidental injury will be your responsibility, covered under your own insurance plan, if any.

***NOTE: NO CLASSES IF WEATHER CAUSES SCHOOLS TO BE CLOSED ***