IMPORTANT INFORMATION for the Class of 2019

Dear Candidate for Graduation:  
May 1, 2019

It is our intention to make your prom and graduation as outstanding as the rest of your achievements as the Garden City High School Class of 2019. In order to ensure that prom and graduation are successful, I ask that you read and observe the following instructions. Please remember the Code of Conduct applies and will be enforced for all Class of 2019 Senior Activities. Please be advised that you must be eligible and remain eligible to attend the Prom and Senior Trip. If your eligibility status changes, you will not be permitted to attend. In that case, you will be issued a full refund.

1. **Monday, May 20, 2019 at 7:00 p.m. - Mandatory Prom/Graduation Meeting:**  
The mandatory prom/graduation meeting for seniors and parents is Monday, May 20, 2019 at 7:00 p.m. in the Garden City High School Auditorium. This meeting will last for approximately one hour.

   **Prom tickets** cost $160 per person/$320 per couple

Prom Tickets will be available for purchase after the Mandatory Meeting and on 5/21, 5/22, 5/23 during lunch periods in the Student Council Office. Please make checks payable to GCHS - no cash please. Signed contracts are required to purchase tickets. At the Mandatory Prom/Graduation Meeting, we will review the procedures for prom ticket sales, prom seating, prom photography and senior trip ticket sales. If you bring a guest that is a GCHS underclassman, or a non-Garden City High School student, you must provide a completed guest contract when buying tickets.

The Senior Trip is June 14, 2019 and will cost $65.00. The check (no cash) and the contract will be collected from May 13 to May 20. All checks and contracts should be given to Mr. Highfill in room 136. The last day to pay for the trip is on the night of the mandatory prom meeting. However, space is limited, and the trip may fill up before the deadline.

2. **June 25, 2019 at 6:00 p.m. - Pre-Prom and Prom**  
All students must be brought by a parent or guardian to the High School between 6-6:30 p.m. Students are not permitted to drive themselves or to have a limousine or party bus drop them off. Students are required to enter through the Social Studies doors where they will check in with a faculty member and have such items as pocketbooks and jacket pockets checked. No student is permitted to bring a backpack or overnight bag of any kind. Once in school, students will not have the opportunity to go to their lockers or anywhere other than the area dedicated to the Pre-Prom.
Parents are invited to park in the back lot and enter through the cafeteria where they can meet with their child, take pictures, and enjoy light refreshments. Please do not bring any bags to the Pre-Prom.

Upon check in, any student suspected to be under the influence of drugs or alcohol will be sent to a designated area for evaluation. Medical attention will be called for in the case of a sick or intoxicated student. Please be advised that the penalty for misbehavior at the Pre-Prom or Prom may include non-attendance at Commencement Exercises.

7:30-8:00 p.m. Bus transportation will be provided to the Garden City Hotel. Voting for Prom King and Queen will take place at that time.

7:30-8:30 p.m. Finger foods and photos at the hotel. Students will check in as they enter the hotel, and attendance will be verified. The professional photographer will be available during this time.

8:30 p.m.-12:30 a.m. Dinner and Dancing. Students are required to stay at the hotel until 12 a.m. No one will be permitted to leave the prom before that time. Bus transportation will not be provided back to the high school. Arrangements must be made for students to be picked up from the Garden City Hotel. Parents are not permitted to enter the Garden City Hotel to pick students up or to make deliveries. Students are not permitted to change their clothing in the restrooms at the Garden City Hotel.

3. June 26, 2019 at 9:00 a.m. - Graduation rehearsal and PTA Senior Breakfast
Students must attend the rehearsal in order to participate in the commencement exercises on Saturday, June 29.

Graduating seniors must report to the high school promptly by 9:00 a.m. Students will enter through the Social Studies Wing entrance only and then report directly to the cafeteria where breakfast will be served courtesy of the PTA and rehearsal will immediately follow.

Upon check in, any student suspected to be under the influence of drugs or alcohol will be sent to a designated area for evaluation. Medical attention will be called for in the case of a sick or intoxicated student. Please be advised that the penalty for misbehavior at the Graduation rehearsal may include non-attendance at Commencement Exercises.

Students are not permitted to arrive via limousine, party bus or coach bus.

At the completion of the rehearsal, three (3) indoor graduation tickets will be distributed to each senior. While we all hope for nice weather for our outdoor commencement exercises, these tickets will be used only if graduation is moved indoors due to inclement weather. An indoor graduation would be held in the gymnasium. The three tickets distributed at rehearsal are for seats in the gymnasium. Any guest who does not have a ticket will be seated in the auditorium where there will be live video/audio feed of the ceremony.

4. June 29, 2019 at 10:00 a.m. - Graduation day – Graduates arrive at 9:00 a.m.
All graduates must report to the high school at 9:00 a.m. sharp. Please enter through the Social Studies Wing Entrance. Seniors will go through regular check in procedures upon entering our building. Students should not bring anything valuable with them, as they will have no secure place to leave it. Seniors will be directed to line up in their designated hallways. Graduation begins promptly at 10:00 a.m.
Students must be dressed appropriately to participate in the commencement exercises.

- For gentlemen, this will be a white dinner jacket, black tuxedo pants and black bowtie.
- For ladies, this will be an appropriate white dress. Please be sure that it is sufficiently lined, and provides adequate coverage. Please wear appropriate shoes.

Outdoor graduation: Candidates for graduation are invited to bring as many guests as they would like if the ceremony is to be held outdoors. We graduate from the Warren King Memorial Field. There will be a tent to provide shade for our senior citizens during the ceremony.

Indoor graduation: In the case of rain, each senior will be permitted to use the three tickets they received at graduation rehearsal. The exercises will be held in the gymnasium. Overflow of guests will be seated in the auditorium, where there will be a live video/audio feed.

Diploma distribution: There will be two ways to receive your diploma.

1. After the ceremony in the high school library. There will be six stations and they will be broken up alphabetically.
2. On Monday, July 1, 2019 the remaining diplomas will be mailed home.

GCTA/PTA Graduation Reception: At 11:30 a.m.: This co-sponsored event will take place in our student cafeteria. Please join us for light refreshments and the opportunity to take photographs with your classmates.

Please note:
Any candidate for graduation who violates the Garden City School District Code of Conduct will have their diploma held pending a meeting with the Principal and their parents. In addition, a letter from the Principal will be sent to your college, notifying them of your disciplinary infraction.

Please be reminded that Garden City Schools have Board of Education Policy #5441 Alcohol Consumption By Students and Breath Alcohol Testing accompanied by #5441-R Alcohol Consumption By Students and Breath Alcohol Testing Regulation (see link here) https://boardpolicyonline.com/?b=garden_city&s=55507

Let’s hope the weather will cooperate and we will have a beautiful day for the Class of 2019 as we say farewell and wish you well in your future endeavors.

I am looking forward to seeing you then.

Sincerely,

_Nanine McLaughlin_

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