

Teaching, Learning, and Schedules

The Garden City School District is dedicated to maintaining high-quality continuity of learning for all students for the 2020-2021 school year. This plan details three learning models that may be employed over the course of the year, in response to local and New York State guidelines and the evolving COVID-19 pandemic.

These models are defined below:

- **In-Person Learning Model** - the teacher and the students meet physically in a set place for a set time with social distancing and health and safety measures in place.
- **Hybrid Learning Model** - some of the students attend in-person classes on campus while the others engage in classes and coursework online from home. Students will alternate between on-campus and at-home environments according to a set rotation of cohorts.
- **Remote Learning Model** - the students and the teacher are separated by distance and, therefore, cannot meet in a traditional physical classroom setting. All classes and coursework are facilitated online.

K-12 Assertions

Equitable Instruction of Students

The Garden City School District is committed to the equitable instruction of students through the COVID-19 pandemic. The school district's planning efforts have considered the disproportionate impact that prolonged interruption of schooling has on the District's most vulnerable students, in particular early learners, students with special needs, and English Language Learners (ELLs).

Curriculum

The most essential concepts and skills for each grade level or course will be prioritized within units of study that are adaptable for in-person and remote learning. Units will focus on authentic learning and may integrate content from multiple disciplines.

Instruction

Learning will be facilitated in a variety of ways to account for individual learning differences. When students are learning remotely, a combination of synchronous and asynchronous formats will be used. Recommended routines and anticipated schedules for each model are detailed below.

Assessment

In all models, teachers will monitor student progress and provide timely, descriptive, and formative feedback. When possible, rubrics will be used to define expectations and evaluate student achievement on authentic summative assessments. Secondary teachers will enter grades into SchoolTool on a weekly basis. To the extent possible, Garden City students who are enrolled in college-level courses will follow the guidelines from the hosting university.

Grading

Grading practices will follow the district's traditional grading and report card practices in grades K-12 designed to provide direct feedback regarding students' mastery of course content.

Instructional Resources

Students will access a balance of digital and non-digital resources that promote rigorous student engagement in all models. When students are learning remotely, the District will ensure that all students have access to WiFi and technology devices. Only developmentally appropriate software that complies with regulations related to protecting students' Personally Identifiable Information (PII) will be used. Google Classroom will be used consistently to streamline and coordinate expectations in anticipation of shifts between in-person and remote learning models.

Student Behavior Expectations

The Garden City School District Code of Conduct will remain in effect for all learning models.

Connections and Communication with Students

An important component of Garden City's culture is personal connection. When students are learning remotely, teachers will maintain connections through online synchronous sessions, written feedback, emails, or phone calls. Students and families should communicate directly with the appropriate faculty member and access the principals as needed. Additionally, teachers will communicate their availability and the process they will use to connect with students on their Google Classroom page. Principals will provide regular updates via letters and webinars.

Our schools will minimize the movement of students. This potentially means having students eat lunch in their classroom instead of the cafeteria and eliminating assemblies, field trips and other large-group activities. Special-area subjects (e.g., art, music, physical education) may be pushed into the classroom. These teachers may also be redeployed as classroom teachers if their certification permits. Whenever possible students will utilize outside space for physical education instruction. We will adhere to 12 feet between students when engaging in physical activity.

To the extent possible, students will remain in small cohorts if/when leaving the classroom, such as for recess or any necessary transition, so as to reduce their exposure to additional students.

The school calendar typically includes one or more staff-only days before students arrive at school. Acknowledging the challenges that our teachers and staff have faced this spring delivering remote instruction under stressful circumstances, the district will focus four Superintendent's Conference Days on providing support to staff in the areas of social-emotional health and technology integration.

The district recognizes that instructional experiences are not defined solely as a student's time spent in front of a teacher or in front of screen, but time engaged in learning under the guidance and direction of a teacher. Such experiences can include, but are not limited to: participating in live instruction in the classroom or from home via teleconference, holding small-group or one-on-one coaching conferences live in the classroom or via teleconference, completing online modules or tasks, watching instructional videos, responding to posts or questions, conducting research, doing projects, or meeting face to face

or via an online platform. Building schedules and individual classroom schedules have been created with scheduled interactive feedback sessions in mind.

In-person Instruction

Upon reopening, the number of students in each of our classrooms will be reduced to adhere to CDC guidance regarding proper social distancing. Class size will reflect the need to ensure that students' desks/seats are positioned no less than six feet apart in all directions

Accommodating a six-foot radius around students will necessitate the identification of additional rooms and common-area spaces that can be converted into classrooms.

Current staffing levels may be insufficient to accommodate the expanded number of classrooms needed to ensure social distancing. The district is adding sections as needed and hiring additional highly-qualified teachers to staff and supervise added sections. The district is also evaluating existing teachers' certifications in order to redeploy existing support and specials staff to teach or assist in K-5 classrooms. This includes the suspension of QUEST and FLES for the 2020-2021 school year. The district is also planning to provide students with a balance of synchronous and asynchronous instruction including lessons recorded by Garden City teachers and shared with students on the same grade level or course.

Shared Materials

The District will emphasize the importance of eliminating or reducing to the extent possible all shared physical resources, including textbooks, manipulatives, writing utensils, art materials, and PE equipment. Where shared materials or exchange of materials are necessary (e.g., library books) these items will be cleaned and disinfected between use.

Remote/Hybrid Instruction

Given the possibility that communities may experience spikes in COVID-19 cases at any point during the school year, which may prompt short or long-term school closures, our district has developed a hybrid/blended learning model and schedule that can continue as is in a fully remote environment.

Instruction will not only focus on "core" subject areas to the exclusion of elective courses. As mentioned above, the high school's hybrid schedule enables the district to preserve the depth and breadth of the elective program. Consideration has been given to prioritizing hands-on and lab-based activities while students are onsite in school buildings. All instruction will continue to be aligned to the New York State Learning Standards.

Student schedules will be structured so that they do not encounter conflicts where synchronous lessons for different subjects are offered simultaneously.

Remote learning opportunities for secondary students will include a greater emphasis on synchronous instruction, with teachers finding ways to provide live instruction and lessons to students. While recording of live lessons is still essential for students unable to attend at a scheduled time, teachers will ensure that their students are directly engaged with them and their class peers in experiential learning on a regular basis.

The District is in the process of securing devices for students and teachers and increasing bandwidth and connectivity, which we hope to have in place by September. If we experience delays, we will make the necessary adjustments.

Remote Learning Overview

The Garden City School District has provided parents with the option of selecting full-remote learning. Students engaged in full-remote learning will experience both synchronous (learning with direct teacher guidance) and asynchronous (learning from materials that have been posted for the students to learn from). The schedules for K through 5, Grades 6 through 8, and Grades 9 through 12 are located below.

All students, K through 12, will be provided with an iPad or a Chromebook. Families have been surveyed and will continue to be surveyed in terms of internet access. For families who do not have internet access, please contact the IT department at (516) 478-1060. Accommodations will be made for any family who does not have access to the internet. Accommodations may include providing internet access or provision of asynchronous materials. The district will utilize Google Classroom as the tool for providing asynchronous teaching and learning, along with mailing written material. Zoom and Google Meets will be utilized for providing synchronous teaching. Remind will also be utilized to support communications between teachers, parents, and students.

Building Schedules

Building principals will communicate their schedules to parents and students in detail prior to school beginning.

K-1 In-Person Schedule

	Kindergarten	First Grade
8:15-8:55	Teacher Prep	Teacher Prep
Start Time: 8:55-9:15	Student Arrival	Student Arrival
9:15-9:30	Morning Meeting	Morning Meeting
9:30-10:00	Foundations	Literacy Block (Reading Workshop)
10:00-10:30	Literacy Block (Reading/ Workshop)	Foundations
10:30 -11:00	Snack/ Mask Break /Handwashing	Snack/ Mask Break /Handwashing
11-11:30	Math	Writing Workshop
11:30-12:20	Lunch/Recess/Mask Break	11:30-11:45 Mask Break 11:45-12:15 Writing Workshop
12:25-1:15	Writing Workshop	Lunch/Recess/Mask Break
1:15-1:50	1:15-1:30 Mask Break 1:30-2:00 Content Area	Math
1:50-2:30	Pull Out/Small Group/Independent Work/ Science/Social Studies	Pull Out/Small Group/Independent Work/Science/Social Studies
2:30-2:40	Mask Break	Mask Break
2:40-3:00	Read Aloud/SEL	Read Aloud/SEL
3:00-3:15	Dismissal	Dismissal
	SPECIALS WILL BE SCHEDULED AS PERMISSIBLE	SPECIALS WILL BE SCHEDULED AS PERMISSIBLE

K-1 Fully Remote Learning Schedule

Time	Subject Area
8:15 – 8:45	Teachers post assignments
8:45 – 9:00	Morning Meeting
9:00 – 9:20	Foundations
9:20 – 9:40	BREAK
9:40 – 10:20	Literacy Block – Reading Workshop
10:20 – 10:40	SNACK/BREAK
10:40 – 11:20	Special
11:25 – 12:05	Math
12:05 – 12:55	LUNCH
1:00 – 1:40	ELA – Writing
1:45 – 2:30	Project Based Learning/Individual or Small Group Support Services (SS, Science Lessons)
2:30 – 3:00	Wrap-up/SEL

K-1 Fully Remote Learning Schedule (Detailed)

	Subject Area	Students will....	Teachers will....
8:15-8:45			<ul style="list-style-type: none"> ● Post necessary assignments/resources in Seesaw/Google Classroom ● Provide assignment feedback
8:45-9:00	Morning Meeting	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in Pledge ● Calendar/Weather/ Letter Sounds 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom ● Pledge/Class Routines/ Announcements/Set daily learning purposes
9:00-9:20	Fundations	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in virtual lesson practicing skills ● Practice independently 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom ● Demonstration involving students ● Provide independent work
9:20-9:40	BREAK	BREAK	BREAK
9:40-10:20	Literacy Block - Reading Workshop	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in virtual mini-lesson ● Complete independent reading activity, small group instruction, or conference ● Participate in whole class share 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom ● 10 minutes mini lesson (direct instruction) ● 40 minutes of break out work - small group instruction (guided reading or strategy groups) and/or conference ● Provide independent reading assignment for students not participating in small group/conferences ● 5 minute share/closure
10:20-10:40	SNACK/BREAK	SNACK/BREAK	SNACK/BREAK
10:40-11:20	Special	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in virtual special area class 	<ul style="list-style-type: none"> ● Preparation time
11:25-12:05	Math	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in virtual 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom

		minilesson <ul style="list-style-type: none"> ● Complete independent practice or join guided practice/small group instruction ● Participate in whole class review/close 	<ul style="list-style-type: none"> ● 15 minutes of direct instruction/guided practice ● 15 minutes of small group instruction/reinforcement ● Provide independent assignment for students not meeting in small group ● 10 minute review/close
12:05-12:55	LUNCH	LUNCH/Participate in physical activity	LUNCH
1:00-1:40	ELA - Writing	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in virtual minilesson ● Complete independent writing assignment, small group instruction, or conference ● Participate in whole class share 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom ● 10 minute minilesson (direct instruction) ● 20 minutes of break out work - small group instruction and/or conference ● Provide independent writing assignment for students not participating in small group/conference ● 10 minute share/closure
1:45-2:30	Project Based Learning/ Individual or Small Group Instruction (SS, Science Lessons)	<ul style="list-style-type: none"> ● Work independently on Science or SS project ● Participate in small group/individual meet (invite only) 	<ul style="list-style-type: none"> ● Hold small group/individual Google Meet/Zoom (as needed) ● Hold office hours for students to join as needed ● Collect data via 1:1/small group conference
2:30-3:00	Wrap up/SEL	<ul style="list-style-type: none"> ● Join Google Meet/Zoom - Feelings check in 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom

Grades 2 - 5 In-Person Schedule

IN SCHOOL	Grade 2	Grade 3	Grade 4	Grade 5
7:55	Teacher Prep	Teacher Prep	Teacher Prep	Teacher Prep
8:35	Arrival/Morning Meeting	Arrival/Morning Meeting	Arrival/Morning Meeting	Arrival/Morning Meeting
9:00	Foundations	Word Work/Grammar	Reading Workshop	Pull Out/Small Group/ Independent Work/Content Area
9:30	Reading Workshop	Reading Workshop	Reading Workshop	Snack/ mask break / handwashing
9:50-10:00	Mask Break	Mask break		
10:00	Reading Workshop	Reading Workshop	Snack/ mask break / handwashing	Math
10:30				Mask break
10:30	Snack/ mask break / handwashing	Snack/ mask break / handwashing	Math	Math
11:00	Pull Out/Small Group/ Independent Work/Content Area	Pull Out/Small Group/ Independent Work/Content Area	Math	Word Work/Grammar
11:30	Lunch/Recess/ Mask Break	Lunch/Recess/ Mask Break	Mask break	Mask Break
11:40			Writing Workshop	Writing Workshop
12:25	Writing Workshop	Writing Workshop	Lunch/Recess/ Mask Break	Lunch/Recess/ Mask Break
1:00-1:10	Mask break	Mask break		
1:15	Math	Math	Word Work/Grammar	Reading Workshop
1:45	Math	Math	Pull Out/Small Group/ Independent Work/Content Area	Reading Workshop
2:05	Mask break	Mask break	Mask break	Mask break
2:15	SEL/Read Aloud	SEL/Read Aloud	SEL/Read Aloud	SEL/Read Aloud
2:35	Dismissal	Dismissal	Dismissal	Dismissal
	All Grades: Specials will be scheduled as permissible			

Grades 2 - 5 Fully Remote Learning Schedule

Time	Subject Area
7:55 - 8:25	Teacher Planning
8:30 - 8:45	Morning Meeting
8:45 - 9:40	ELA - Reading
9:40 - 9:50	SNACK/BREAK
9:50 - 10:35	ELA - Writing
10:40 - 11:20	Special
11:25 - 12:15	LUNCH
12:15 - 1:00	Math
1:05 - 2:15	Project Based Learning/ Instruments/ Office Hours/Pull Out Services (SS, Science, Instrument Lessons)
2:20 - 2:30	Wrap up

Grades 2 - 5 Fully Remote Learning Schedule (Detailed)

	Subject Area	Students will....	Teachers will....
7:55 - 8:25			<ul style="list-style-type: none"> • Post necessary assignments/resources in Google Classroom • Provide feedback on assignments
8:30 - 8:45	Morning Meeting	<ul style="list-style-type: none"> • Join Google Meet/Zoom • Participate in school wide announcements • Participate in SEL activity/discussion 	<ul style="list-style-type: none"> • WHOLE class Google Meet/Zoom • Participate in school-wide Announcements/Set learning purposes for the day, Facilitate SEL activity/instruction
8:45 - 9:40	ELA - Reading	<ul style="list-style-type: none"> • Join Google Meet/Zoom • Participate in synchronous minilesson • Complete independent reading activity, small group instruction, or conference • Participate in whole class share 	<ul style="list-style-type: none"> • WHOLE class Google Meet/Zoom • 8-10 minutes synchronous minilesson (direct instruction) • 40 minutes of break out work - synchronous/ asynchronous small group instruction (guided reading or strategy groups) and/or conference • Provide independent reading assignment for students not participating in small group/conferences • 5 minute share/closure
9:40 - 9:50	SNACK/BREAK	SNACK/BREAK	SNACK/BREAK
9:50 - 10:35	ELA - Writing	<ul style="list-style-type: none"> • Join Google Meet/Zoom • Participate in synchronous minilesson • Complete independent writing assignment, small group instruction, or conference • Participate in whole class share 	<ul style="list-style-type: none"> • WHOLE class Google Meet/Zoom • 8-10 minute synchronous minilesson (direct instruction) • 30 minutes of break out work - small group instruction and/or conference • Provide independent writing assignment for students not participating in small group/conference • 5 minute share/closure
10:40 - 11:20	Special	<ul style="list-style-type: none"> • Join Google Meet/Zoom • Participate in synchronous special area class 	<ul style="list-style-type: none"> • Preparation time
11:25 - 12:15	LUNCH	LUNCH <ul style="list-style-type: none"> • Participate in physical activity 	LUNCH

12:15 - 1:00	Math	<ul style="list-style-type: none"> ● Join Google Meet/Zoom ● Participate in synchronous minilesson ● Complete independent practice or join guided practice/small group instruction ● Participate in whole class review/close 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom ● 8-10 minutes of synchronous direction instruction/guided practice ● 20 minutes of small group instruction/reinforcement ● Provide independent assignment for students not meeting in small group ● 10 minute review/close
1:05 - 2:15	Project Based Learning/ Instruments/ Office Hours/Pull Out Services (SS, Science, Instrument Lessons)	<ul style="list-style-type: none"> ● Work independently on Science or SS project ● Participate in instrument lessons (by invite only)/complete flip grid submissions ● Participate in small group/individual meet (invite only) 	<ul style="list-style-type: none"> ● Hold small group/individual Google Meet/Zoom (as needed) ● Collect data through individual/small group conference (i.e. IRI, RR, etc.)
2:20 - 2:30	Wrap up	<ul style="list-style-type: none"> ● Join Google Meet/Zoom 	<ul style="list-style-type: none"> ● WHOLE class Google Meet/Zoom

GARDEN CITY MIDDLE SCHOOL HYBRID PLAN

In this model, alternating groups of students will physically attend class in Garden City Middle School on designated days, allowing for 6 feet of social distancing in our classrooms. When students attend class as part of the hybrid plan at home, they will participate in classroom instruction with the rest of their class through Zoom or Google Meet video conferencing as appropriate. **All students both in-school hybrid and at home hybrid will follow their regular classroom schedule and will be required to complete all required tasks and assignments.** Student attendance will be taken for both in-person and/or remote instruction.

HYBRID Schedule - Teams and classes are split in two alphabetical groups (see below) with approximately half the class attending on alternate days (subject to change depending on numbers)

- **Group A Days - Last Name A through K**
 - Group A will attend school in person on Tuesdays and Thursdays alternating every other Monday.
- **Group B Days - Last Name L through Z**
 - Group B will attend school in person on Wednesdays and Fridays alternating every other Monday.

GARDEN CITY MS HYBRID SCHEDULE	
*Transition time may be adjusted as necessary	
Period	Time
Arrival	8:05-8:30
1	8:30-9:10
2	9:15-9:55
3	10:00-10:40
4	10:45-11:25
5	11:30-12:10
6	12:15-12:55
7	1:00-1:40
8	1:45-2:25
9	2:30-3:10
Dismissal	3:10-3:30

GARDEN CITY MIDDLE SCHOOL REMOTE SCHEDULE

- Remote Instruction and learning in 2020-2021 will follow a typical school day schedule that resembles students being physically present in our school building. Teachers and students will follow a 9-period schedule (see below) and class instruction would include live instruction via Zoom or Google Meet. However, the periods will be shortened to thirty minutes, to allow teachers 10 minutes to set up their technology and so students will not have overwhelming amounts of live screen time.
- Whole-class live instruction will be provided by each teacher three times per week. Each teacher will provide small group instruction on the other two remaining days.
- Live core subject instruction will occur on designated days.
- A lunch period is built into the schedule for every student.

MIDDLE SCHOOL Fully Remote Schedule

Students will follow their actual nine-period schedule

Period	Time
1	8:30-9:00
2	9:10-9:40
3	9:50-10:20
4	10:30-11:00
5	11:10-11:40
6	11:50-12:20
7	12:30-1:00
8	1:10-1:40
9	1:50-2:20
Dismissal	2:30-3:10
Office hours for students, department or team meetings, small group instruction, planning, etc.	

Garden City High School

Hybrid Model

This plan splits the student body into two cohorts:

- Maroon - Last names A - K
- Gray - Last names L - Z

Scheduling and Timing:

Each cohort will alternate between attending school live for in-person and learning remote through livestreaming their classes whenever possible. **Example calendar for September:**

Day 1	Tuesday, September 8	Maroon A day
Day 2	Wednesday, September 9	Gray A day
Day 3	Thursday, September 10	Maroon B day
Day 4	Friday, September 11	Grey B day
Day 5	Monday, September 14	Maroon A day
Day 6	Tuesday, September 15	Maroon B day
Day 7	Wednesday, September 16	Gray A day
Day 8	Thursday, September 17	Maroon A day
Day 9	Friday, September 18	Gray B day
Day 10	Monday, September 21	Gray A day
Day 11	Tuesday, September 22	Maroon B day
Day 12	Wednesday, September 23	Gray B day
Day 13	Thursday, September 24	Maroon A day
Day 14	Friday, September 25	Gray A day
Day 15	Tuesday, September 29	Maroon B day
Day 16	Wednesday, September 30	Gray B day

GARDEN CITY HIGH SCHOOL HYBRID PLAN

Bell Schedule: 39-minute classes with 8-minute transitions.

A-B days will alternate after each 2-day cycle and alternate Mondays in hybrid model.

Period	Time
1	7:40 - 8:19 (8:19-8:24)
2	8:32 - 9:11
3	9:19 - 9:58
4	10:06 - 10:45
5	10:53 - 11:32
6	11:40 - 12:19
7	12:27 - 1:06
8	1:14 - 1:53
9	2:01 - 2:40

Everyone follows this schedule, whether coming in to school every other day (hybrid) or choosing to stay home full time (remote).

GARDEN CITY HIGH SCHOOL

FULLY REMOTE SCHEDULE

The fully remote schedule includes live sessions following a 2-day cycle for all students; splitting into cohorts will not be necessary. This schedule will be reviewed for potential revision as the school year progresses and the public health situation unfolds.

All classes will be conducted live/synchronous.

Period	Time
1	7:50 – 8:20
2	8:37 – 9:07
3	9:24 – 9:54
4	10:11 – 10:41
5	10:58 – 11:28
6	11:45 – 12:15
7	12:32 – 1:02
8	1:19 – 1:49
9	2:06 – 2:36
Classes are 30 minutes	