

GARDEN CITY UNION FREE SCHOOL DISTRICT
CALENDAR FOR THE DEVELOPMENT OF THE 2020-2021 BUDGET

ACTION	DATE
Distribution of budget materials	October 2019
Submission of preliminary budget requests, forms, and related materials to Superintendent and Assistant Superintendent for Business	Thursday, November 7, 2019
Review by Superintendent and Central Office, conferences with district administrators, building principals and other staff members; discussion with Board of Education on establishment of budget parameters	November 2019 through January 2020
Finalization of budget draft	Friday, January 24, 2020
Distribution of the Superintendent's proposed budget to the Board of Education	Friday, January 31, 2020
Public Work Session Budget Work Session #1 – Overview of Superintendent's Budget and Revenues	Tuesday, February 4, 2020
Regular Session / Budget Work Session #2 – All Non-Instructional areas/Administrative and Capital Components	Tuesday, February 25, 2020
Submittal of any information necessary for the calculation of the tax levy limit to the State Comptroller, and the Commissioners of Education and Taxation and Finance.	Friday, February 28, 2020
Public Work Session Budget Work Session #3 – Instructional Components – Part I	Tuesday, March 10, 2020
Voter Propositions	Friday, March 20, 2020
Regular Session Budget Work Session #4 – Instructional Components – Part II	Tuesday, March 24, 2020
First Publication of Notice	March 31, 2020 – April 4, 2020
Public Work Session/Budget Work Session #5 – (if needed)	Tuesday, April 7, 2020
Nominating Petitions Due	Monday, April 20, 2020
Regular Session Adoption of District Budget	Tuesday, April 21, 2020
Submission of Property Tax Report Card to SED and Available to the Public	Wednesday, April 22, 2020
Distribution of Budget to the Individual Schools and the Public Library and Posted on District Website	Tuesday, April 28, 2020
Public Work Session Budget Hearing	Tuesday, May 5, 2020
Receipt of Absentee Ballot Applications (if mailed to voter)	Tuesday, May 12, 2020
Mailing of Budget Notice to eligible voters	Wednesday, May 13, 2020
Last Voter Registration Day / Voter Register Available / Available List of Persons Whom Absentee Ballots Issued	Thursday, May 14, 2020
Receipt of Absentee Ballot Applications (if hand delivered)	Monday, May 18, 2020
Budget Vote and Election / Annual Meeting	Tuesday, May 19, 2020